

WEE BEES LEARNING CENTRE Course Application 2013

APPLICANT INFORMATION:

First Name: _____

Last Name: _____

Home Address: _____

Home Phone: _____

Cell Phone: _____

Email: _____

**Emergency Name & Contact
Number** _____

Date of course _____

Reasons why you would like to enroll in this course:

Any additional information you would like us to know about you:

APPLICANT CHECKLIST:

***PLEASE REVIEW THE FOLLOWING CHECKLIST TO ENSURE YOU ARE FAMILIAR WITH OUR EXPECTATIONS DURING THE COURSE AND KEEP A COPY FOR YOUR RECORDS.*

- * Class begins at 10:30 am and runs until 12:30 pm (Saturdays) OR
- * Class begins at 7:00 pm and runs until 9:0 pm (Wednesdays)
- * Eating is not permitted during lessons
- * Beverages are permitted during class instruction
- * A short break will be allotted for eating (at students request)
- * Students who are ill or have been exposed to others who are ill (and may be contagious) will not be permitted to class. This is out of respect to other students as we work in close proximity with each other. A make-up day can be scheduled for a missed class due to illness.
- * Attendance for all days is expected in order to receive a certificate.
- * Cell phone use/Texting is not permitted during lessons. Please ensure that your cell phone is off or on mute during lessons.
- *Any recording (video or voice) is strictly prohibited.
- *Students are expected to come to class with all necessary materials to take notes. (Notebook, pen, assigned reading materials, etc.)
- *Books will be available for purchase for those interested. (optional)
- *Course fees are due one month prior to commencement of classes.
- *Please note that a \$150 registration fee is required to hold your spot. (Due at time of registration.) The \$150 will be used toward the full payment of the course.
- * Due to the popularity of the course the **remainder of the fees are due by the 1ST of the month.**
- *Please make cheques payable to WEE BEES LEARNING CENTRE (or you may opt to make a bank transfer or cash payment.)
- *Any NSF cheques will be charged a \$42 fee.
- *You may wish to include a copy of your resume and any references you would like us to have on file. Please drop off Course Application or bring it for the first day of class.

We are located at the ELGIN WEST COMMUNITY CENTER: 11099 Bathurst St, Richmond Hill, ON L4C 0N2.

*Please sign and date to verify that you have read and understood the above-mentioned requirements.

Signature _____ Date _____

